**SLEEPY HOLLOW FIRE PROTECTION DISTRICT**

**NOTICE OF REGULAR MEETING**

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**Date:** June 2, 2022

**Time**: 5:00 pm

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**This meeting will be held via teleconference only in order to reduce the risk of spreading**

**COVID-19 and pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20.**

**How to View or Listen to the Meeting**: The District will not offer a physical location from

which members of the public may observe the meeting and offer public comment.

Please click the link below to join the Meeting:

<https://firesafemarin.zoom.us/j/89875290397?pwd=a25pV0JSUVIvMHdDbEozL1NXMytTUT09>

Meeting ID: 898 7529 0397

Passcode: 736405

or telephone: +1 (669) 900-9128 | Webinar ID: 898 7529 0397

*For callers: \*9 to raise your hand \*6 to mute/unmute*

**Zoom Disclaimer:**Zoom regularly provides updates to their software, as do internet browsers

such as Chrome. For proper remote viewing of District Board meetings, we recommend that

you upgrade to the latest version of the software that you are using.

Complete Agenda packets are available for public inspection at 1040 Butterfield Road, San Anselmo by appointment during normal business hours and at the District's website at <https://shfpd.specialdistrict.org>. Written materials distributed to the Board within 72 hours of the Meeting are available for public inspection immediately upon distribution at 1040 Butterfield Road by appointment during normal business hours. They will also be available for inspection during the Meeting at the Secretary’s table. If any member of the public wishes to inspect the Meeting packet and/or written materials distributed to the Board within 72 hours of the Meeting, then please contact SHFPD Secretary Thomas Finn at [tfinn@well.com](mailto:tfinn@well.com).

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**AGENDA**

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**1.** **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, please call (415) 256-8300.*

**2. Public Comment Period**. *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board’s agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair and comments should be respectful to the community. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board’s discretion, matters brought forth may be placed on a future agenda.* ***Please silence your cell phones during the meeting and mute your microphone when not reporting out.***

**CONSENT CALENDAR ITEMS**

**3. Adopt Resolution to Make the Requisite Findings under AB361 to Allow the Board to Continue Holding Virtual Board Meetings.**

Please see the Resolution and Staff Report at https://shfpd.specialdistrict.org

**4. Approve Prior Meeting Minutes.**

* February 21, 2021 Regular Meeting
* March 9, 2022 Special Meeting

Please see the draft Minutes at <https://shfpd.specialdistrict.org>

**ACTION OR POSSIBLE ACTION ITEMS**

**5.** **Financial and Operations Reports**, including update re: FY2021-22 District budget.

**6. Approve Notice Inviting Bids** and authorize the Secretary to advertise for construction bids for installation of a District “FireSmart” Public Demonstration Garden at the Sleepy Hollow Community Center pursuant to Resolution No. 2021-1 dated March 5, 2021 approving and authorizing the design and installation of same.

Please see the Resolution and Staff Report at https://shfpd.specialdistrict.org

**7. Approve Vehicle Donation Agreement between District and William S. Fisher** in connection with a pick-up truck-based wildland-urban fire response vehicle for the use and benefit of the District’s operations.

Please see the Resolution and Agreement at https://shfpd.specialdistrict.org

**8.** **Adopt Resolution requesting the Board of Supervisors to consolidate with the regularly scheduled election to be conducted on November 8, 2022**, and requesting election services by the Marin County Elections Department.

Please see the Resolution at <https://shfpd.specialdistrict.org>

**9. Adopt Resolution of Appreciation to Danielle S. Gensch, Special Counsel, for her more than 12 years of service to the District.**

Please see the Resolution and Staff Report at https://shfpd.specialdistrict.org

**10. Oral reports re: *Firewise*® *Community* initiatives,** including

* Expanded District Hazardous Vegetation Removal Grant Program re: “home hardening” measures, plus other grants and assistance available to District residents
* Home Wildfire Hazard Evaluations by Marin Wildfire Prevention Authority (MWPA) personnel
* Work plans re: vegetation management via goat/sheep grazing
* Chipper Days schedule
* Distribution of District evacuation maps, Evacuation Drill options/planning, etc.
* Tour of District offices, including explanation of onsite radio systems
* Cellular telephone tower installation, satellite telephones deployment
* Block Captains program, including possible neighborhood social/training event
* ongoing safety collaboration with community organizations, private landowners, Marin County Open Space District, and MWPA

**11.** **Oral** updates re:

* District fire pumps program
* District website revision and upgrades

**12.** **Oral reports** **re:** RVFD, RVPA, FIRESafe Marin, MWPA, and other inter-agency matters including

* RVPA tax renewal measure on June 7, 2022 ballot
* Anticipated closure of RVFD Station 18 (Ross) and increased staffing for RVFD Stations 19, 20, and 21

**13.**  **Board requests** for future agenda items, questions and comments to staff, and Directors’ announcements, if any

**14.** **Adjournment** to next Regular Meeting: August 25, 2022 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on May 28, 2022:

Sleepy Hollow Community Center          “Sleepy Hollow” Entrance Sign Intersection of The Alameda

1317 Butterfield Road                      opposite 644 Butterfield Road and Oak Crest Road

San Anselmo           San Anselmo adjacent to 230 The Alameda

San Anselmo

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Thomas J. Finn, Secretary