

SLEEPY HOLLOW FIRE PROTECTION DISTRICT
NOTICE OF REGULAR MEETING

Date: November 22, 2016

Time: 7:00 p.m.

Place: Sleepy Hollow Homes Association Clubhouse
1317 Butterfield Road, San Anselmo

AGENDA

1. **Call to Order/Roll Call.** The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]
2. **Public Comment Period.** This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. Pursuant to California Government Code Section 54954.2, the Board is not permitted to take action on any matter not on this Agenda unless the Board determines that an emergency exists or that the need to take action arose following the posting of the Agenda. Board members are unable to engage in dialogue, answer questions, or act upon any item brought forward. At the Board's discretion, statements that require a response may be referred for response in writing or may be placed on the Board's agenda for consideration at a future meeting. Speakers are limited to three (3) minutes each.

CONSENT CALENDAR ITEMS

All items calendared as Consent are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair or its designee, a Director may request discussion of an item on the Consent Calendar.

3. **Approval of Minutes of:**
 - (i) September 13, 2016 Regular Meeting
 - (ii) October 5, 2016 Special Meeting
 - (iii) November 7, 2016 Special Meeting

ACTION OR POSSIBLE ACTION ITEMS

4. **Adoption of District Ordinance No. 2016-1 (District Fire Code)**

Waiver of second reading, reading by title, and adopt by reference pursuant to California Government Code Section 50022.1(b), with amendments, the following:

 - The 2016 edition of the California Fire Code, which consists of certain portions of the 2015 edition of the International Fire Code, as amended by the California Building Standards Commission;
 - The 2015 edition of the International Fire Code published by the International Fire Code Council, Inc., 2015 edition and the whole thereof, save and except such portions as are deleted, modified, or amended by the Ordinance; and

- Appendix A of the 2015 edition of the International Wildland-Urban Interface Code, save and except for such portions as are deleted, modified, or amended by the Ordinance (collectively referred to as the “California Fire Codes”);

A summary of Ordinance No. 2016-1, together with the text of the Ordinance and related documents may be found on the District website at <http://shfpd.org/about-us/fire-code>

5. Adoption of District Ordinance No. 2016-2 (District WUI Code)

Waiver of second reading, reading by title, and adopt by reference pursuant to California Government Code Section 50022.1(b), the 2006 edition of the International Wildland-Urban Interface Code, save and except such portions as are deleted, modified, or amended by the Ordinance.

A summary of Ordinance No. 2016-2, together with the text of the Ordinance and related documents may be found on the District website at <http://shfpd.org/about-us/fire-code>

6. Financial and Operations Reports

7. Update on *Firewise Community* initiative and District Wildfire Hazard Mitigation Report

- 8. Reports and discussion of:**
- (i) Ross Valley Fire Dept. matters
 - (ii) Ross Valley Paramedic Authority matters
 - (iii) FIRESafe Marin matters
 - (iv) Directors’ reports and announcements

9. Adjournment to next Regular Meeting: February 19, 2017 (anticipated)

Affidavit of Posting

I hereby certify that I posted the above Notice of Special Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on November 16, 2016:

Sleepy Hollow Community Center 1317 Butterfield Road San Anselmo	“Sleepy Hollow” Entrance Sign opposite 644 Butterfield Road San Anselmo	Intersection of The Alameda and Oak Crest Road San Anselmo
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Thomas J. Finn, Secretary

This Agenda was posted in compliance with Section 54956 of the California Government Code. Any writings or documents provided to a majority of the Board members regarding any item on this Agenda after the original meeting packet has been distributed and/or posted on the District’s website (www.shfpd.org) will be made available for public inspection at 1040 Butterfield Road, San Anselmo, California by arrangement with Board Secretary Thomas Finn by calling (415) 256-8300 between 9:00 a.m. and 5:00 p.m., Monday through Friday. The Meeting is wheelchair accessible. Assistive listening devices, agenda in Braille or other alternate formats, and American Sign Language (ASL) interpreters are available if requested at least three business days prior to the Meeting. Reasonable modifications to Board meeting policies and/or procedures to assist members of the public who would like to request a disability-related accommodation in addressing the Board are available if requested at least three business days prior to the Meeting. Later requests will be accommodated to the extent feasible. Please submit all requests to Board Secretary Thomas Finn at (415) 256-8300 between 9:00 a.m. and 5:00 p.m., Monday through Friday.