

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR MEETING**

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**Date:** March 5, 2021

**Time:** 6:00 pm

**Place:** This will be a virtual meeting pursuant to  
**Executive Order N-29-20 issued  
by the Governor of the State of California.**

There will not be a public location for participating in this Meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this Agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, then she/he/they should contact Thomas Finn at [tfinn@well.com](mailto:tfinn@well.com).

Please click the link below to join the Meeting:

<https://firesafemarin.zoom.us/j/85980294358?pwd=dFpKTDhNZlJucFd4bUUvYTZ2a0ZOUT09>

Password: SHFPD

Webinar ID: 859 8029 4358

Or iPhone one-tap :

US: +16699009128,,85980294358#,1#,534206# or  
+12532158782,,85980294358#,1#,534206#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558  
8656 or +1 301 715 8592 or +1 312 626 6799

For those joining by phone use: \*9 to "raise your hand" and \*6 to mute/unmute

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**AGENDA**

1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, call (415) 256-8300.*
  
2. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair and comments should be respectful to the community. **Please silence your cell phones during the meeting and mute your microphone when not reporting out.***

### **CONSENT CALENDAR ITEMS**

3. **Approve Prior Meeting Minutes.** Draft Minutes will be available at [www.shfpd.org](http://www.shfpd.org).  
June 26, 2020 Regular Meeting (revised)  
July 22, 2020 Special Meeting  
August 24, 2020 Special Meeting  
November 4, 2020 Special Meeting

### **ACTION OR POSSIBLE ACTION ITEMS**

4. **Financial and Operations Reports**, including budget, annual audit, etc. updates.
5. **Review and Motion to Authorize Execution of Contract for Professional Services between Ann Baker Landscape Architect and District re: design, installation, and maintenance of proposed FireSafe Demonstration Garden** at Sleepy Hollow Community Center in connection with prospective District Lease of adjacent office and storage space at Center, subject to legal review. Proposed Contract will be available online at [www.shfpd.org](http://www.shfpd.org).
4. **Review and Motion to Authorize Execution of Real Property License Agreement between Sleepy Hollow Charitable Foundation and District re: permission to install proposed FireSafe Demonstration Garden** at Sleepy Hollow Community Center in connection with prospective District Lease of adjacent office and storage space at Center, subject to legal review. Proposed Agreement will be available online at [www.shfpd.org](http://www.shfpd.org).
5. **Review and Motion to Authorize and Direct Secretary to Issue a Request for Proposal (RFP) for Installation Services for proposed FireSafe Demonstration Garden** at Sleepy Hollow Community Center in connection with prospective District Lease of adjacent office and storage space at Center, subject to legal review.
6. **Review and Motion to Authorize Purchase of Forty (40) Portable Immarsat IsatPhone 2 Satellite Telephones and Related Service Plan for use by District Block Captains** for contacting emergency services through voice or data transmission in the event of a major emergency when cellular telephone service is unavailable within the District. Vendor's price quote will be available online at [www.shfpd.org](http://www.shfpd.org).
7. **Report and discussion re: possible District Wildland-Urban Interface Vegetation Management Standards ordinance** for vegetation management to proactively reduce the risk of wildfires with the goal of creating defensible space around structures that will minimize the spread of fires from wildlands to structures, and from structures to structures.
8. **Updates** on (i) District fire pumps program, (ii) summer preparedness initiatives, and (iii) latest Chipper Day results.
9. **Reports and discussion** of (i) RVFD matters; (ii) RVPA matters; (iii) FIRESafe Marin matters; and (iv) Marin Wildfire Protection Authority matters

10. **Board requests** for future agenda items, questions and comments to staff, and Directors' announcements, if any
11. **Adjournment** to next Regular Meeting: May 20, 2021 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on February 27, 2021:

Sleepy Hollow Community Center  
1317 Butterfield Road  
San Anselmo

"Sleepy Hollow" Entrance Sign  
opposite 644 Butterfield Road  
San Anselmo

Intersection of The Alameda  
and Oak Crest Road  
adjacent to 230 The Alameda  
San Anselmo

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Thomas J. Finn, Secretary