

## SLEEPY HOLLOW FIRE PROTECTION DISTRICT

### NOTICE OF REGULAR MEETING

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**Date:** June 13, 2016

**Time:** 7:00 p.m.

**Place:** Sleepy Hollow Homes Association Clubhouse  
1317 Butterfield Road, San Anselmo

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#### **AGENDA**

1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, call (415) 256-8300.*
2. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair or its designee.*

#### **CONSENT CALENDAR ITEMS**

*All items calendared as Consent are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair or its designee, a Director may request discussion of an item on the Consent Calendar.*

3. Approval of Minutes of January 6, 2016 Regular Meeting, April 12, 2016 Special Meeting, and May 18, 2016 Special Meeting

#### **ACTION OR POSSIBLE ACTION ITEMS**

4. Report re: appointment of Christopher J. Warner to fill vacancy created by retirement of former Director/President Frank J. Berto; administer Oath of Office to Director Warner; authorize update of all relevant District filings accordingly
5. Nomination and appointment of Directors to fill positions as District President, District Secretary, and District Treasurer
6. Financial and Operations Reports, including budget, annual audit, etc. updates

7. Adoption of resolution amending District fund balance policy re: classification of fund balances as required by Government Accounting Standard (GASB) 54
8. Presentation and adoption by resolution of FY 16-17 District Budget
9. Adoption of resolution confirming continuation of the existing Ross Valley Paramedic Authority (RVPA) parcel tax at new rate structure approved by District voters on November 4, 2014 and levying a tax of \$63 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use within the District for RVPA services during FY 2016-17.
10. Update on *Firewise Community* initiative, including June 11, 2016 workshop and draft Wildfire Hazard & Wildland Urban Interface Area Assessment prepared by XMR Fire
11. Updates on (i) District fire pumps program, (ii) winter preparedness initiatives results, including emergency sand bag station utilization; and (iii) latest chipper Day results
12. Review and proposed approval of District responses to (i) Marin County Grand Jury survey of Special Districts' websites; and (ii) U.S. Census Bureau 2016 Government Units survey
13. Reports and discussion of (i) Ross Valley Fire Dept. matters, including FY16-17 budget; (ii) RVPA matters, including FY16-17 budget; (iii) FIRESafe Marin matters; and (iv) Directors' reports and announcements.
14. Adjournment to next Regular Meeting: August 18, 2016 (anticipated)

Affidavit of Posting

I hereby certify that I posted the above Notice of Special Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on June 7, 2016:

Sleepy Hollow Community Center  
1317 Butterfield Road  
San Anselmo

"Sleepy Hollow" Entrance Sign  
opposite 644 Butterfield Road  
San Anselmo

Intersection of The Alameda  
and Oak Crest Road  
adjacent to 230 The Alameda  
San Anselmo

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Thomas J. Finn, Secretary

This Agenda was posted in compliance with Section 54956 of the California Government Code. Any writings or documents provided to a majority of the Board members regarding any item on this Agenda after the original meeting packet has been distributed and/or posted on the District's website ([www.shfpd.org](http://www.shfpd.org)) will be made available for public inspection at 1040 Butterfield Road, San Anselmo, California by arrangement with Board Secretary Thomas Finn by calling (415) 256-8300.