

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL MEETING**

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**Date:** March 6, 2024

**Time:** 5:00 pm

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**Physical Meeting Location:**  
Sleepy Hollow Community Center  
1317 Butterfield Road  
San Anselmo, California

**Virtual Meeting Location:**  
**Join Zoom Meeting**  
<https://firesafemarin.zoom.us/j/84224253804?pwd=eUpNWXBES0cwK3pYbzlyZVhuTUpJUT09>

**Meeting ID: 842 2425 3804**  
**Passcode: 663616**

Find your local number: <https://firesafemarin.zoom.us/u/koveuduAg>

Members of the public may participate via Zoom by utilizing the link listed above or telephonically by utilizing the dial-in information listed on this Agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, then she/he/they should contact SHFPD Secretary Thomas J. Finn at [tfinn@well.com](mailto:tfinn@well.com)

Complete Agenda packets are available for public inspection at 1040 Butterfield Road, San Anselmo by appointment during normal business hours and at the District's website at <https://shfpd.specialdistrict.org>. Written materials distributed to the Board within 72 hours of the Meeting are available for public inspection immediately upon distribution at 1040 Butterfield Road by appointment during normal business hours. They will also be available for inspection during the Meeting at the Secretary's table. If any member of the public wishes to inspect the Meeting packet and/or written materials distributed to the Board within 72 hours of the Meeting, then please contact SHFPD Secretary Thomas Finn at [tfinn@well.com](mailto:tfinn@well.com).

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**AGENDA**

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1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.].*
2. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair and comments should be respectful to the community. Board members and staff are not able to engage in dialogue, answer questions, or act on any of the items brought forward. At the Board's*

*discretion, matters brought forth may be placed on a future agenda. **Please silence your cell phones during the meeting and mute your microphone when not reporting out.***

**ACTION OR POSSIBLE ACTION ITEMS**

- 3. **Authorize the District to negotiate a contract with the Town of San Anselmo to enhance emergency response capability from Fire Station 20 on Butterfield Road, including possible funding contribution toward renovations/improvements required to accommodate (a) increased staffing to three firefighters at Station 20, and (b) a new 4x4 apparatus to be based at Station 20 able to provide off-road, firefighting capabilities and emergency treatment/evacuation of patients in areas of the District accessible only by fire roads. See Staff Report at [www.shfpd.org](http://www.shfpd.org)**
  
- 4. **Adjournment to next Regular Meeting: March 21, 2024 (anticipated)**

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**Affidavit of Posting**

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on June 18, 2024:

Sleepy Hollow Community  
Center  
1317 Butterfield Road  
San Anselmo

“Sleepy Hollow” Entrance Sign  
opposite 644 Butterfield Road  
San Anselmo

Intersection of The Alameda and  
Oak Crest Road  
adjacent to 230 The Alameda  
San Anselmo

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Thomas J. Finn, Director/Secretary