

Staff Report

Date: November 20, 2025
To: Sleepy Hollow Fire Protection District, Board of Directors
From: Robert Bastianon, Sr. Fire Inspector
Subject: Public Hearing and Second Reading of Ordinance No. 2025-4 adopting the 2025 Edition of the California Fire Code and 2024 International Fire Code with certain local amendments and additions

Recommendation

1. That the Board of Directors holds a public hearing and second reading of the proposed ordinance adopting the 2025 Edition of the California Fire Code and 2024 International Fire Code with certain local amendments and additions.
2. That the Board of Directors adopts the ordinance adopting the 2025 Edition of the California Fire Code and 2024 International Fire Code with certain local amendments and additions.

BACKGROUND

At the Board of Directors meeting on October 29, 2025, the Board held the first reading of the proposed ordinance and set the public hearing and second reading of the ordinance for November 20, 2022. The document includes 18 sections that identify the full scope of the proposed adoption including findings of fact, establishment of limits specific to the District, and repeal language for previous ordinances.

PROPOSED AMENDMENTS

Please refer to the discussion in the attached October 29, 2025, Staff Report and the findings supporting the need for those amendments, which can be found in the attached ordinance.

Respectfully submitted,

Robert Bastianon
Sr. Fire Inspector

Attachments:

1. October 29, 2022, Staff Report
2. Ordinance entitled "AN ORDINANCE OF SLEPPY HOLLOW FIRE PROTECTION DISTRICT ADOPTING AND MODIFYING THE 2025 CALIFORNIA FIRE CODE AND THE 2024 INTERNATIONAL FIRE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS, PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; AND DEFINING THE POWERS AND DUTIES OF ROSS VALLEY FIRE DEPARTMENT PREVENTION BUREAU AND OFFICERS."