

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

June 3, 2026

A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 3:35 p.m. on June 3, 2026. The Meeting was conducted both in-person and via Zoom video conference.

A quorum was achieved by the presence of each of the Directors of the District, namely, Richard Shortall, Thomas Finn, and Jennifer Gauna. Richard Shortall, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Also in attendance were Ross Valley Fire Department Chief Dan Mahoney, District Finance Director Brendan Devlin, and District Management Consultant Lucy Ray.

Open Time for Public Expression

No member of the public requested to address the Board.

Approval of Resolution Authorizing Amended and Restated Ross Valley Paramedic Authority Joint Powers Agreement

Chief Mahoney presented his Staff Report recommending that the District adopt a Resolution approving the *Ross Valley Paramedic Authority Amended and Restated Joint Powers Agreement* and authorize the District Board Chair to execute the Agreement.

In response to a question from Director Gauna, Chief Mahoney stated that each RVPA member-agency is being requested to approve the Amended and Restated Agreement in time for the Agreement to become effective beginning in FY 2027-28. Chief Mahoney also described the manner of calculation of the RVPA's proposed parcel tax rates for FY 2027-31.

Upon companion motions by Director Gauna and seconded by Director Finn, the Board unanimously approved (a) Resolution No. 2026-2 approving an Amended and Restated Joint Powers Agreement for the Ross Valley Paramedic Authority and authorizing execution of the same by the District Board Chair, and (b) the proposed RVPA parcel tax rates for FY2027-28 through FY2030-31 attached as Exhibit A thereto.

Approval of Resolution Adopting FY2026-27 District Budget

Director Shortall, in his capacity as District Treasurer, next invited Finance Director Devlin to present the District's proposed FY2026-27 budget. Finance Director Devlin

anticipated that revenues were likely to exceed projected expenses in line with historical trends, with property tax revenues projected to increase by approximately 4.2%. He noted that funding the District's Community Preparedness & Prevention efforts would remain a top priority, including Direct Assistance, wildfire risk inspections, and other expenses. Finance Director Devlin also emphasized that the District's contribution to the renovation of RVFD Station 20 was paid from District reserves, was not a recurring budgeted expense, and was transparent to the public as it was authorized by Board resolution.

Director Shortall expressed the District's gratitude to Mr. Devlin for his assistance in crafting the proposed FY2026-27 budget. He noted that the revenue projection for FY2026-27 was very conservative and based on historical property taxes and interest income received by the District. Director Shortall also noted that the District fire truck may be relocated from the San Domenico School campus to RVFD Station 20 in the coming months, which relocation could require the District to purchase a storage shelter for the truck, the cost of which is estimated to be approximately \$20,000.

Director Gauna asked about the effect on the budget of payments received from San Domenico School. Director Shortall reviewed the history and process by which San Domenico, as a tax-exempt entity, made voluntary payments to the District, which payments most recently amounted to 3.921% of the District's cost of providing fire service (but not paramedic services) to the campus community. Director Shortall stated that he would report back to the Board if and when agreement is reached with San Domenico as to its FY2026-27 contribution.

Upon motion made by Director Finn and seconded by Director Shortall, the Board unanimously approved Resolution No. 2026-3 adopting a budget and reserve accounts for the fiscal year 2026-27 commencing July 1, 2026.

Approval of Resolution Authorizing Actions to be Taken in Connection With Upcoming Election

In his capacity as District Secretary, Director Finn presented proposed Resolution No. 2026-4 authorizing actions required to be taken by the District in connection with the upcoming November 3, 2026 statewide general election. These include including calling District Board member candidate election and requesting consolidation with the November 2026 statewide election; listing the number of offices to be voted upon; acknowledging reimbursement to the County for the election services rendered; and acknowledging that the election will be held and conducted in the manner prescribed in Section 10418 of the California Elections Code.

Upon motion made by Director Gauna and seconded by Director Shortall, the Board unanimously approved Resolution No. 2026-4 authorizing the Secretary to timely file the necessary materials with the Marin County Elections Dept.

Adjournment

Since there was no further business to come before the Meeting, upon motion by Director Shortall and seconded by Director Finn, the Board unanimously voted to adjourn the Meeting at 4:15 p.m.

Thomas J. Finn, Secretary