

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT
NOTICE OF REGULAR MEETING**

Date: June 18, 2025

Time: 5:00 pm

Physical Meeting Location

Sleepy Hollow Community Center
1317 Butterfield Road
San Anselmo, California

Virtual Meeting Location

<https://firesafemarin.zoom.us/j/82568133845?pwd=vO3LZ6aJwG5E3YpzOrSQrQ8kdbQni9.1#success>

Meeting ID: 825 6813 3845

Passcode: 861659

Telephone: +1 669 444 9171 US or find your local number:

<https://firesafemarin.zoom.us/j/82568133845>

When joining by telephone, press *9 to raise your hand / *6 to mute or unmute yourself.

Remote Access to Meeting Information: The SHFPD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Board are attending the meeting via teleconference as defined in California Government Code Section 54953. When no members of the Board are attending the meeting via teleconference, if a technical error or outage occurs on the Zoom or electronic feed, then the Board may continue the meeting without waiting for Zoom or electronic access to be restored.

AGENDA

- 1. Call to Order/Roll Call.** The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code Sections 54950 *et seq.*].

- 2. Open Time for Public Expression.** This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda that are within the jurisdiction of the Board. Please be advised that pursuant to California Government Code Section 54954.2, the Board is not permitted to discuss or take action on any matter not on the Agenda. Comments may be no longer than three (3) minutes unless authorized by the Chair and should be respectful to the community. Please silence your cell phones during the meeting and mute your microphone when not reporting out. Board members and staff are not able to engage in dialogue, answer questions, or act on any of the items brought forward during Open Time for Public Expression. At the Board's discretion, matters brought forth may be placed on the Board's agenda for consideration at a future meeting.

CONSENT CALENDAR ITEMS

3. Approve Prior Meeting Minutes.

- June 21, 2024 Regular Meeting
- August 19, 2024 Special Meeting
- October 29, 2024 Special Meeting

Please see the draft Minutes at www.shfpd.org.

4. FY2023-24 Audit. Receive and acknowledge the findings and opinion of independent auditor Chavan & Associates CPAs re: District's financial statements or internal controls for FYE2024.

ACTION OR POSSIBLE ACTION ITEMS

5. Financial and Operations Reports, including Treasurer's FYE2024-25 oral update.

6. Presentation and adoption by resolution of FY2025-26 District Budget. Please see the proposed Budget and draft Resolution at www.shfpd.org.

7. Resolution confirming continuation of existing Ross Valley Paramedic Authority (RVPA) parcel tax of \$100.50 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use for Ross Valley Paramedic Authority services during Fiscal Year 2025-26. Please see draft Resolution at www.shfpd.org.

8. Resolution authorizing District Secretary to execute Conflict of Interest Waiver re: Acevedo & Longfellow LLP in connection with Contribution Agreement with Town of San Anselmo for Station 20 renovation. Please see draft Resolution at www.shfpd.org.

STAFF REPORTS

9. Receive oral report on FireSmart Public Demonstration Garden matters.

10. Receive oral report on draft Contribution Agreement with Town of San Anselmo for Station 20 renovation to accommodate additional personnel and apparatus.

11. Receive oral report re: District's 75th anniversary event.

12. Receive oral reports on District *Firewise*[®] Community and Infrastructure/Hazard Mitigation Initiatives, including (i) Direct Assistance Program; (ii) update re: Community Emergency Response Team (CERT) resources at Sleepy Hollow Community Center; and (iii) Block Captains Program.

13. Receive oral reports and discussion of (i) RVFD matters; (ii) RVPA matters; (iii) FIRESafe Marin matters; and (iv) Marin Wildfire Prevention Authority matters.

14. Board requests for future agenda items, questions and comments to staff, and Directors' announcements, if any

15. Adjournment to next Regular Meeting: August 21, 2025 (anticipated)

This Agenda was posted in accordance with Sections 54954.2 and 54954.3 of the California Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the District's offices at 1317 Butterfield Road, San Anselmo, California 94960, and online at www.shfpd.org.

Notice is hereby given that the Board may discuss and/or take action on any or all of the items listed on this Agenda. If any of these matters above are challenged in Court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this Agenda, or in written correspondence delivered to the District at, or prior to, this Board meeting. Judicial review of an administrative decision of the Board must be filed with the Court not later than the 90th day following the date of the Board meeting decision (California Code of Civil Procedure Section 1094.6).

In compliance with the *Americans with Disabilities Act*, if you require special assistance to participate in this Meeting, then please contact Director/Secretary Thomas J. Finn at (415) 256-8300 or tfinn@well.com not less than 72 hours in advance of the meeting. Notification at least 72 hours prior to the Meeting will enable the District to make reasonable accommodation to help insure accessibility to this meeting. American Sign Language interpreters and assistive listening devices may be requested. Copies of documents are available in accessible formats upon request.

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on June 15, 2025:

Sleepy Hollow Community Center
1317 Butterfield Road
San Anselmo

"Sleepy Hollow" Entrance Sign
opposite 644 Butterfield Road
San Anselmo

Intersection of The Alameda
and Oak Crest Road
adjacent to 230 The Alameda
San Anselmo

Thomas J. Finn
Director/Secretary