

MINUTES OF REGULAR MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

February 28, 2020

A duly noticed Regular Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 5:00 p.m. on February 28, 2020 at 100 Tarry Road, San Anselmo, California. A quorum was achieved by the presence of each of the Directors of the District, namely, Richard Shortall, Thomas Finn, and Sharon Adams. Richard Shortall, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Open Time for Public Input

There was no request from any member of the public to address the Board regarding items not on the Meeting agenda.

Consent Agenda: Approval of Prior Meeting Minutes

The Minutes of the Board's September 25, 2019 Regular Meeting and October 15, 2019 Special Meeting were unanimously approved.

Financial and Operations Reports

Chairman Shortall provided an oral update on the District's current financial information, including (1) the pending deposit of the District's share of property tax revenues, and (2) the latest expenditures of the District's Community Preparedness funds and related billing cycles. Chairman Shortall noted that the District's expenses remain in their normal range.

District Work Plans

Chairman Shortall reviewed the status of District Work Plan No. 7, noting that the winter-spring time period is an especially busy period due to pre-fire season work planning efforts. He noted (1) meetings continue to be held with the District's partners, including San Domenico School, regarding joint efforts, (2) the District's successful

utilization of goats and sheep for clearance of vegetation from both ridgetops and residential areas may be adjusted in 2020 to fine-tune the composition of the herd for maximum efficiency, (3) a possible controlled burn near the 680 Trail, (4) the receipt of NOAA weather radios and their distribution to and training of District Block Captains in anticipation of possible future distribution of radios to all District residences, (5) the possibility of obtaining a CalFire grant to produce Evacuation Maps and Areas of Refuge Maps, (6) an expression of interest from Verizon regarding the possible installation of cellular communications tower with battery back-up on the San Domenico campus, (7) the possible increase in the District's Community Education funding should Measure C pass in the upcoming March 3, 2020 election (and thus create a Marin Wildfire Prevention Authority JPA), (8) a possible Hazardous Species Assessment to update the earlier assessments conducted by the Marin County Fire Department on public lands and by a private contractor on Triple C Ranch, and (9) incorporation of the foregoing into a future update of the District's Strategic Plan, thereby incentivizing District residents' participation in these activities and attracting additional Block Captains.

Director Adams noted that such activities should include District evacuation planning and the annual evacuation exercise.

RVFD, RVPA, FIRESafe Marin, and Firewise® Community Matters

Director Finn and Chairman Shortall reported on matters arising at the RVFD (Finn), the Ross Valley Paramedic Authority (Finn), FIRESafe Marin (Shortall), and regarding the District's Firewise® Community certification (Shortall).

Adjournment

Since there was no further business to come before the Meeting, upon motion made and seconded, the Meeting was adjourned at 5:50 p.m.

Thomas J. Finn, Secretary