**WILDFIRE EVACUATION DRILL**

**Sat, Aug 5, 2017 9am**

All Sleepy Hollow residents are invited to participate. Residents of the following streets will receive emergency alerts and be asked to evacuate immediately to the Sleepy Hollow Community Center:

- Butterfield Rd: 1317-1500
- Crane Dr
- Dutch Valley Ln
- Estates Dr
- Garden Rock Rd
- Greensburgh Ln
- Ichabod Ct
- Knickerbocker Ln
- Manitou Dr
- Mather Rd
- Sulphur Spa Rd
- Tappan Ct
- Tappan Rd
- Tripple C Ranch Rd
- Van Ripper Ct
- Van Winkle Dr
- Whiteplains Ct

**IMPORTANT! Sleepy Hollow Evacuation Drill August 5**

On August 5, 2017, SHFPD, Ross Valley Fire Department, Marin County Sheriff’s Office, FIRESafe MARIN, and SHHA will host an evacuation drill for certain neighborhoods in Sleepy Hollow (all residents are welcome to participate).

Residents will receive an emergency notification by phone with instructions to evacuate to a rallying point at the Sleepy Hollow Community Center, where there will be a safety fair with information and demonstrations on wildfire safety and evacuation tips.

Residents should evacuate immediately to a staging point at the Sleepy Hollow Community Center (1341 Butterfield Rd), where there will be a safety fair with information and demonstrations on wildfire safety and evacuation tips.

Residents who have an emergency plan in place will receive automated alerts by phone prior to the drill, exactly like they might during a real emergency. Law enforcement and firefighters will conduct training that day to exercise their plans for evacuation and fire suppression.

Pump water out of basements and cellars.
- Secure flammable or combustible materials.
- Shut off gas at the meter; turn off pilot lights.
- Leave your lights on so firefighters can see your house under smoky conditions.

**Pre-Evacuation Checklist: Wildfire**

1. Don’t leave sprinklers on or water running, they can affect critical water pressure.
2. Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
3. Put your Emergency Supply Kit in your vehicle.
4. Back your car into the driveway with vehicle loaded and all doors and windows closed.
5. Carry your car keys with you.
6. Have a ladder available and place it at the corner of the house for firefighters to quickly access your roof.
7. Seal attic and ground vents with pre-cut plywood or commercial seals.
8. Patrol your property and monitor the fire situation. Don’t wait for an evacuation order if you feel threatened.
9. Check on neighbors and make sure they are preparing to leave.

**Outside**

- Gather up flammable items from the exterior of the house and bring them inside (patio furniture, children’s toys, door mats, trash cans, etc.) or place them in your pool.
- Turn off propane tanks.
- Move propane BBQ appliances away from structures.
- Connect garden hoses to outside water valves or spigots for use by firefighters. Fill water buckets and place them around the house.

**Inside**

- Turn off gas, electricity, and water.
- Turn off propane tanks.
- Move flammable furniture to the center of the room, away from windows and doors.
- Leave your lights on so firefighters can see your house under smoky conditions.
- Shut off the air conditioning.

**Evacuation Drill August 5**

Please plan to participate in Sleepy Hollow’s first wildfire evacuation drill August 5, 2017. It’s important that all Sleepy Hollow residents plan and prepare for an evacuation, and this drill provides an opportunity to practice and improve your planning.

Residents of northwest Sleepy Hollow will receive automated alerts by phone prior to the drill, exactly like they might during a real emergency. Law enforcement and firefighters will conduct training that day to exercise their plans for evacuation and fire suppression.

Evacuated residents should assemble at the Sleepy Hollow Community Center (1341 Butterfield Rd). Firefighters and Law Enforcement will be conducting a live training exercise, so watch for heavy equipment, fire, and police vehicles.

**Inside the House**

- Shut all windows and doors, leaving them unlocked.
- Remove flammable window shades, curtains and close metal shutters.
- Remove lightweight curtains.
- Move flammable furniture to the center of the room, away from windows and doors.
- Shut off gas at the meter; turn off pilot lights.
- Leave your lights on so firefighters can see your house under smoky conditions.
- Shut off the air conditioning.

**Outside**

- Gather up flammable items from the exterior of the house and bring them inside (patio furniture, children’s toys, door mats, trash cans, etc.) or place them in your pool.
- Turn off propane tanks.
- Move propane BBQ appliances away from structures.
- Connect garden hoses to outside water valves or spigots for use by firefighters. Fill water buckets and place them around the house.

**Evacuation Planning & Drill**

**INSIDE: Sleepy Hollow Evacuation Map**

When an evacuation is anticipated, follow these checklists (if time allows) to give your home the best chance of surviving a wildfire.

**Evacuation Checklist: Wildfire**

- Don’t leave sprinklers on or water running, they can affect critical water pressure.
- Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
- Put your Emergency Supply Kit in your vehicle.
- Back your car into the driveway with vehicle loaded and all doors and windows closed.
- Carry your car keys with you.
- Have a ladder available and place it at the corner of the house for firefighters to quickly access your roof.
- Seal attic and ground vents with pre-cut plywood or commercial seals.
- Patrol your property and monitor the fire situation. Don’t wait for an evacuation order if you feel threatened.
- Check on neighbors and make sure they are preparing to leave.

**Animals**

- Locate your pets and keep them nearby.
- Prepare horses and large animals for transport and think about moving them to a safe location early, before evacuation is ordered.

**Evacuation Planning**

**Visit us at www.shfpd.org/firewise**
**The Importance of Roadway Clearance**

Parked cars and overgrown vegetation are not just a nuisance. Passable roadways free of vegetation can make the difference between life and death during a wildfire. Fire engines need 15’ of overhead clearance, and vegetation on the sides of roads or illegally parked cars can block firefighting engines IMMEDIATELY.

**Evacuation Preparedness**

**Prepare to Evacuate**

Take responsibility and prepare long before a wildfire strikes. Create defensible space and use fire-resistant landscaping and construction. Assemble an emergency supply kit and belongings in a safe place at the start of fire season. Plan escape routes and make sure your whole family knows the plan.

**During a Wildfire**

Place your kit and belongings in your car whenever a fire is nearby. Gather your pets in carriers, and prepare your home: unlock doors, close blinds, turn on all lights. Follow evacuation instructions from law enforcement or firefighting officers IMMEDIATELY.

**After a Wildfire**

Return home only when emergency officials say it is safe.

**Learn More Online**

www.FireSafeMarin.org/ready-set-go

**The Importance of Roadway Clearance**

- Follow instructions, evacuate early.
- Take only your pre-packed Emergency Kit.
- Load pets into crates or carriers at the first sign of fire.
- Wear long, cotton clothes, cover head, hands, and airway.
- Evacuate downhill, towards Butterfield Rd and San Anselmo.
- Avoid fire roads, stay on pavement. The gates on Fawn Dr, Stuyvesant Rd, and at San Domenico are NOT viable escape routes!
- If trapped, stay in your home or car if possible - it’s safer! Don’t evacuate on foot.

**Sleepy Hollow Wildfire Evacuation Routes**

All residents should evacuate downhill, towards Butterfield Rd and San Anselmo, unless instructed otherwise by emergency personnel.

**FIRE ROADS** are NOT safe or viable evacuation routes during wildfires! Stay on pavement and evacuate to Butterfield Road and San Anselmo, unless instructed otherwise by emergency personnel.

**With You**

- Ensure a supply of water, food, medicine, and other essentials. Make sure you have a map or directions of your evacuation routes.
- Have a plan for what to do if you are trapped.
- Know the location of fire hydrants and fire breaks near your property.
- Keep your property clear of vegetation and other fuels that could ignite.

**Shelter In A House of Building**

1. Choose a building or structure first, your car should be a second choice.
2. Close all doors and windows and have them unlocked.
3. Close or cover outside attic, eave, and basement vents.
4. Move wheeled vehicles or equipment away from structures.
5. Shut off natural gas unless needed for running a generator.
6. Turn off & lay out garden hoses where they won’t be burned.
7. If you have a wooden fence that connects to the exterior of your home, prevent flames from spreading from the fence to your house by propping open the gate.
8. Move anything that can burn at least 30’ away from your home, including patio furniture and cushions, cloth coverings, portable propane tanks, plastic trash cans, and firewood.

**Shelter In Your Car**

1. If there is no safe building to take refuge in, park and stay in your car - it is safer than being out in the open.
2. Find a place to park that has little or no vegetation, in an outside turn if possible.
3. Turn on headlights and emergency flashers to make your car more visible through heavy smoke.
4. Close all windows and doors, shut off all air vents, and turn off the air conditioner.
5. Get below the windows, under blankets (preferably wool) and lie on the floor to shelter yourself from radiant heat.
6. Stay in the vehicle as long as possible.
7. Wait until the fire front passes and temperature has dropped extremely before you attempt to escape.

**Wildfire Evacuation Route**

During wildfires, always follow the instructions of law enforcement officers or firefighters.

Unless instructed otherwise, all Sleepy Hollow residents should plan to evacuate downhill, to Butterfield Rd and San Anselmo!