

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT
NOTICE OF REGULAR MEETING**

Date: November 14, 2017

Time: 7:00 p.m.

Place: Sleepy Hollow Homes Association Clubhouse
1317 Butterfield Road, San Anselmo

AGENDA

1. **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, call (415) 256-8300.*
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Announce adjournment to Closed Session to confer with the District special counsel and designated negotiator as authorized by California Government Code Section 54956.8.

Property Address: 1317 Butterfield Road, San Anselmo, CA 94960
Designated Negotiator: Christopher J. Warner

2. **Closed Session.** Conference with special counsel and designated negotiator Christopher J. Warner re: discussions between the District and the Sleepy Hollow Homes Association (SHHA) and Sleepy Hollow Charitable Foundation (SHCF) regarding real property located at 1317 Butterfield Road and other possible commercial transactions.
3. **Public Comment Period.** *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board's agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair.*
4. **Announce action, if any, from Closed Session** conference with District special counsel regarding negotiations between the District and the SHHA and SHCF.

CONSENT CALENDAR ITEMS

All items calendared as Consent are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair or its designee, a Director may request discussion of an item on the Consent Calendar.

5. Approval of Prior Meeting Minutes

- June 27, 2017 Special Meeting
- July 12, 2017 Special Meeting
- August 2, 2017 Special Meeting

ACTION OR POSSIBLE ACTION ITEMS

6. **Request for Interest.** Consider, review, and vote on possible reconsideration of Request for Interest from third party entities regarding potential office space, emergency facilities, and communications services to support initiatives recommended in the District's *Wildfire Hazard & Wildland Urban Interface (WUI) Area Assessment and Report*.
7. **Financial and Operations Reports**
8. **District Evacuation Drill After-Action Report**
9. **Update re: Napa/Sonoma Fires**
10. **Update re: District-Large Property Owner Working Group**
11. **Review and update re: District projects Work Plan**
12. **Updates re: (i) District fire pumps program, (ii) winter preparedness initiatives including emergency sand bag station; and (iii) latest Chipper Day results**
13. **Update re: District website upgrades**
14. **Pampas Grass Removal Project.** Consideration of request from SHHA for financial assistance to support removal of invasive, non-native, highly flammable roadside pampas grass on the "not approved vegetation" list of the Ross Valley Fire Department within the public right-of-way on the west side of Butterfield Road running from Katrina Lane to the Sleepy Hollow Community Center.
15. **Disaster Annex to New Directory Project.** Consideration of request from SHHA for financial assistance to support funding and distribution of new Directory with Disaster Annex.
16. **Reports and discussion of:**
 - (i) Ross Valley Fire Dept. matters
 - (ii) Ross Valley Paramedic Authority matters
 - (iii) FIRESafe Marin matters
 - (iv) Directors' reports and announcements
17. **Board requests** for future agenda items, questions and comments to staff, and Directors' announcements, if any
18. **Adjournment** to next Regular Meeting: February 22, 2018 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Special Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on November 1, 2017:

Sleepy Hollow Community Center
1317 Butterfield Road
San Anselmo

“Sleepy Hollow” Entrance Sign
opposite 644 Butterfield Road
San Anselmo

Intersection of The Alameda
and Oak Crest Road
adjacent to 230 The Alameda
San Anselmo

Thomas J. Finn, Secretary

This Agenda was posted in compliance with Section 54956 of the California Government Code. Any writings or documents provided to a majority of the Board members regarding any item on this Agenda after the original meeting packet has been distributed and/or posted on the District's website (www.shfpd.org) will be made available for public inspection at 1040 Butterfield Road, San Anselmo, California by arrangement with Board Secretary Thomas Finn by calling (415) 256-8300.