

MINUTES OF REGULAR MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

February 17, 2011

A Regular Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 7:30 p.m. on February 11, 2011 at 1317 Butterfield Road, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Open Time for Public Input

There was no request from any member of the public to address the Board regarding items not on the meeting agenda.

Approval of Minutes of Prior Meetings

The Minutes of the Board's November 18, 2010 Regular Meeting were unanimously approved.

New Meeting Location

Secretary Finn noted that the meeting was the Board's first meeting at the Sleepy Hollow Homes Association (SHHA) Clubhouse under the Clubhouse Rental Agreement entered into by the District and the SHHA.

Financial Matters

Treasurer Shortall presented (i) a District Balance Sheet as of February 17, 2011, together with a Year-to-Date summary of budget progress; (ii) a District Profit and Loss Statement as of February 11, 2010, together with data for Fiscal Year 2009 for comparison purposes, and (iii) various warrants for the payment of normal District expenses. Treasurer Shortall noted that, pursuant to the Clubhouse Rental Agreement, provision had been made as of April 13, 2010 for the payment of \$20,000 to the Sleepy Hollow Homes Association. Copies of these documents are attached hereto. The

Board reviewed and unanimously approved the financial reports, warrants, and budget update presented.

Treasurer Shortall recommended that the District explore the possibility of placing some of the District's financial reserves in a deposit account at a commercial bank, as such banks are currently paying a higher rate of interest than the District's reserves are currently earning from the County of Marin. Directors Berto and Finn concurred, and Director Shortall, as Treasurer, was requested to explore the matter and report back to the Board.

Ross Valley Fire Department (RVFD) and Related Matters

Director Finn summarized the status of the fire break project implemented by the Marin County Fire Department's (MCFD) Tamalpais Fire Crew and the RVFD on Triple C Ranch. Director Finn proposed that the District consider providing a financial contribution to defray a portion of the cost of the project as the project directly benefits the District and is part of a larger, County-wide effort to create strategic fire breaks in selected locations. Director Finn noted that the property owner has committed to contribute a substantial amount to the project and that the District could match or exceed that amount. Director Shortall concurred.

Following an extensive discussion of the project's benefits to the District and its residents, the Board unanimously approved a contribution in an amount to be determined after consultation with the MCFD and RVFD.

Ross Valley Paramedic Authority (RVPA) Matters

Director Finn reported that he received confirmation from the Registrar of Voters that the ballot materials in support of the RVPA tax levy for FY 10/11 have been submitted and the measure will appear for approval on the November 2010 general election ballot.

Fire Pumps Program

Director Finn reported on the status of the District's Fire Pumps Program, including prospective training/demonstration dates to be confirmed with the RVFD.

Next Meeting

It was tentatively agreed that the next Regular Meeting of the Board shall be held on November 18, 2010.

Since there was no further business to come before the meeting, upon motion made and seconded, the meeting was adjourned at 3:45 p.m.

Thomas J. Finn, Secretary