*DRAFT – REQUIRES BOARD APPROVAL*

MINUTES OF SPECIAL MEETING OF

BOARD OF DIRECTORS

OF THE

**SLEEPY HOLLOW FIRE PROTECTION DISTRICT**

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November 15, 2022

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 A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 5:30 p.m. on November, 2022. The Meeting was conducted via Zoom video-conference pursuant to the Governor’s Executive Order at a virtual location open to the public and designated in the Notice of Meeting.

 A quorum was achieved by the presence of each of the Directors of the District, namely, Richard Shortall, Thomas Finn, and Sharon Adams. Richard Shortall, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Open Time for Public Expression

No member of the public requested to address the Board.

Fire Code Updates and Amendments – Second Reading

 Ross Valley Fire Department Senior Fire Inspector Robert Bastianon led the Board’s second reading the proposed ordinance adopting the 2022 Edition of the California Fire Code, 2021 International Fire Code with certain local amendments and additions and Appendix A of the 2021 International Wildland Urban Interface Code. The Board held a first reading of the proposed ordinance by title only on October 6, 2022.

 Upon motion made by Director Finn and seconded by Director Adams, Ordinance No. 2022-8 Adopting and Modifying the California Fire Code and Appendix A of the International Wildland-Urban Interface Code with Amendments Supported by Local Findings, Prescribing Regulations Governing Conditions Hazardous to Life and Property from Fire or Explosion; Providing for the Issuance of Permits for Hazardous Uses or Operations; and Defining the Powers and Duties of the RVFD Prevention Bureau and Officers was unanimously approved.

Adjournment

 Since there was no further business to come before the Meeting, upon motion by Director Adams and seconded by Director Finn, the Board unanimously voted to adjourn the Meeting at 5:40 p.m.

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 Thomas J. Finn, Secretary