

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

May 9, 2013

A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 7:30 p.m. on May 9, 2013 at 1317 Butterfield Road, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Public Discussion

There was no request from any member of the public to address the Board regarding items not on the meeting agenda.

Status Report on Clubhouse Co-Location Opportunity Discussions

The Board received an oral report from Directors Finn and Shortall in their capacity as a subcommittee authorized to explore the possibility of the District entering into a co-location arrangement with the Sleepy Hollow Homes Association (SHHA) in a rebuilt Clubhouse. Directors Finn and Shortall multiple identified issues deserving further careful inquiry, including establishing a sufficient legal nexus between the District's mission and any expenditures in furtherance of any such co-location arrangement.

Director Finn mentioned that, depending on the final agreed design, the District may be able to obtain emergency use rights and purpose-built structural and other features for disaster shelter/recovery events, long-term District office space, and on-site District equipment storage for firefighting and emergency tools, bedding and cots, dedicated back-up water and power supplies, and communications gear.

Director Shortall concurred but cautioned that the District should, as a condition of continuing to pursue the opportunity, request and receive representation on any site planning, design, or operations committees that the SHHA may itself convene or convene in collaboration with others. Director Shortall also recommended that the

District explore possible alternatives to co-location including District-built or purchased facilities that may be able to deliver comparable benefits to the citizens of the District for less cost and/or entail less risk to the District.

Following the presentation of the oral report, Chairman Berto stated that, if such arrangements as are currently being explored can be accomplished and Director Shortall's recommendations can be obtained, then Director Berto would be willing to consider proposing financial participation by the District in such a project at up to 80% of the portion of the project cost that directly benefits the citizens of the District.

Director Finn cautioned that discussions remained in the conceptual stage only, and that consultations with the District's legal counsel could be expected to surface additional issues. Director Shortall concurred and emphasized that prudence and careful study of all legal and operational aspects of any arrangement was essential.

Chairman Berto thanked the subcommittee members and requested that they continue to study all possibilities with care, and report to the Board as developments warrant.

Since there was no further business to come before the meeting, upon motion made and seconded, the meeting was adjourned at 8:30 p.m.

Thomas J. Finn, Secretary