**SLEEPY HOLLOW FIRE PROTECTION DISTRICT**

**NOTICE OF REGULAR MEETING**

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**Date:** March 6, 2023

**Time**: 7:00 pm

**Place:** Sleepy Hollow Community Center

1317 Butterfield Road, San Anselmo

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**How to View or Listen to the Meeting**:

Please click the link below to join the Meeting:

Join Zoom Meeting

<https://firesafemarin.zoom.us/j/84605015990?pwd=aEtyZXROVzE2WWU0NFU1bFR3K2lYdz09>

Meeting ID: 846 0501 5990

Passcode: 053522

One tap mobile

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+16699009128,,84605015990#,,,,\*053522# US (San Jose)

Dial by your location

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        +1 669 900 9128 US (San Jose)

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        +1 719 359 4580 US

        +1 253 205 0468 US

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        +1 301 715 8592 US (Washington DC)

        +1 305 224 1968 US

        +1 309 205 3325 US

        +1 312 626 6799 US (Chicago)

        +1 360 209 5623 US

        +1 386 347 5053 US

        +1 507 473 4847 US

        +1 564 217 2000 US

        +1 646 558 8656 US (New York)

        +1 646 931 3860 US

        +1 689 278 1000 US

Meeting ID: 846 0501 5990

Passcode: 053522

Find your local number: <https://firesafemarin.zoom.us/u/kl1pWnZai>

*For callers: \*9 to raise your hand \*6 to mute/unmute*

**Zoom Disclaimer:**Zoom regularly provides updates to their software, as do internet browsers

such as Chrome. For proper remote viewing of District Board meetings, we recommend that

you upgrade to the latest version of the software that you are using.

Complete Agenda packets are available for public inspection at 1040 Butterfield Road, San Anselmo by appointment during normal business hours and at the District's website at <https://shfpd.specialdistrict.org>. Written materials distributed to the Board within 72 hours of the Meeting are available for public inspection immediately upon distribution at 1040 Butterfield Road by appointment during normal business hours. They will also be available for inspection during the Meeting at the Secretary’s table. If any member of the public wishes to inspect the Meeting packet and/or written materials distributed to the Board within 72 hours of the Meeting, then please contact SHFPD Secretary Thomas Finn at [tfinn@well.com](mailto:tfinn@well.com).

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**AGENDA**

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**1.** **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.]. The Meeting is wheelchair accessible. If accommodation for other disabilities is required, please call (415) 256-8300.*

**2. Public Comment Period**. *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board’s agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair and comments should be respectful to the community. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board’s discretion, matters brought forth may be placed on a future agenda.* ***Please silence your cell phones during the meeting and mute your microphone when not reporting out.***

**CONSENT CALENDAR ITEMS**

**3. Approve Prior Meeting Minutes.**

* June 2, 2022 Regular Meeting
* October 6, 2022 Special Meeting
* November 15, 2022 Special Meeting

Please see the draft Minutes at <https://shfpd.specialdistrict.org>

**ACTION OR POSSIBLE ACTION ITEMS**

**4.** **Financial and Operations Reports**, including update re: FY2022-23 District budget

**5. Update re: Notice Inviting Bids** **for installation of a District “FireSmart” Public Demonstration Garden** at the Sleepy Hollow Community Center pursuant to Resolution 2021-1 dated March 5, 2021 approving and authorizing the design and installation of same.

**6. Adopt Resolution of Appreciation to Ceci Van Vorhees** for her years of service to the District**.**

**7. Discussion re: formulation of District Investment Policy** to govern investment of District funds in such a manner as to comply with State and local laws; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of the Policy, in priority order of Safety, Liquidity, and Return on investment.

**8. Update re: Form 700 filings**

**9. Oral reports re: *Firewise*® *Community* initiatives,** including

* Hazardous Vegetation Removal Grant Program
* Other grants and assistance available to District residents
* Home Wildfire Hazard Evaluations by Marin Wildfire Prevention Authority (MWPA) personnel
* Vegetation management via goat/sheep grazing
* Chipper Days schedule
* Block Captains program
* Evacuation Drill options/planning, etc.

**10.** **Oral updates** re:

* District fire pumps program
* District website revision and upgrades

**11.** **Oral reports** **re:** RVFD, RVPA, FIRESafe Marin, MWPA, and other inter-agency matters including

* Expiration of Shared Services Agreement between RVFD and Marin County Fire Department
* Anticipated closure of RVFD Station 18 (Ross) and increased staffing for RVFD Stations 19, 20, and 21

**12.**  **Board requests** for future agenda items, questions and comments to staff, and Directors’ announcements, if any

**13.** **Adjournment** to next Regular Meeting: May 18, 2023 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on March 2, 2023:

Sleepy Hollow Community Center          “Sleepy Hollow” Entrance Sign Intersection of The Alameda

1317 Butterfield Road                      opposite 644 Butterfield Road and Oak Crest Road

San Anselmo           San Anselmo adjacent to 230 The Alameda

San Anselmo

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Thomas J. Finn, Secretary