

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

April 12, 2016

A duly noticed Special Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 8:00 p.m. on April 12, 2016 at 1317 Butterfield Road, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto, as President, presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Public Discussion

No member of the public requested to address the Board on matters not on the Agenda.

Acceptance of Notice of Retirement of Director Berto

The Board accepted with thanks and with regret a letter from Director Berto stating that he intends to retire from the District's Board of Directors effective May 1, 2016. The Board accepted the letter and unanimously approved filling the vacancy via appointment rather than via special election.

The Board instructed Director Finn to determine the statutory process and alternatives for filling the prospective vacancy, to prepare a "road map" of action items in connection with noticing and filling the vacancy in compliance with the California Government Code, to prepare a draft questionnaire for applicants to fill the vacancy, and to prepare and file at the appropriate time all required filings with the County of Marin Elections Department.

Resident Garril Page requested that the relevant notices be posted on the District website. Director Finn said that he would see to it that all such notices are properly posted both on the website and physically within the District.

Resident Connie Berto suggested that the applicant questionnaire include a request that applicants indicate the duration of their residency in the District. Director

Finn said that he would include space for so indicating but that indicating it would be optional for applicants as simple residency within the District, irrespective of the duration of one's residency, was one of the few statutory requirements for eligibility.

Director Shortall stated that two upcoming events in connection with the District's *Firewise* initiative might be of interest to prospective applicants: a planning meeting to be held on May 7 as previously publicly noticed and a day-long workshop on June 11, both to be held at the Community Center.

Since there was no further business to come before the meeting, upon motion made and seconded, the Meeting was adjourned at 8:25 p.m.

Thomas J. Finn, Secretary